



# Rotary Club of Marathon #4459

## DONATION REQUEST FORM

Rotary is an organization of business and professional persons united worldwide who provide humanitarian service, encourage high ethical standards in all vocations, and help build goodwill and peace in the world.

- *Forms must be filled out completely to be considered.*
  - *Please allow 30 days for processing*
- *We limit each initiative to a single donation per year/per event*
- *Completed Donation Requests can be submitted in person or electronically to [info@marathonrotary.org](mailto:info@marathonrotary.org)*

Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Is your Organization Tax-Exempt?  Yes  No

Please provide a brief summary of what your organization does:

Amount Requested: \$ \_\_\_\_\_ Date you would like to receive: \_\_\_\_\_

Purpose of the Request:

**Service**  
**ABOVE Self**

**The Four-Way Test**  
of what we think, say or do

1. Is it the truth?
2. Is it fair to all concerned?
3. Will it build good will and better friendships?
4. Will it be beneficial to all concerned?



305.942.6069



[info@marathonrotary.org](mailto:info@marathonrotary.org)



[www.marathonrotary.org](http://www.marathonrotary.org)



PO Box 522666, Marathon, FL 33052



[@RotaryClubofMarathon](https://www.facebook.com/RotaryClubofMarathon)



[@MarathonRotary](https://www.instagram.com/MarathonRotary)

# Donation Disclaimer

*This disclaimer serves to outline the terms and conditions when the Rotary Club provides financial support to recipients:*

- **Purpose of Donation:** The funds provided by the Rotary Club are intended for the specific purpose mentioned in the agreement or communication. Recipients are expected to use the donation solely for this purpose.
- **Transparency and Reporting:** Recipients are required to maintain transparency regarding the use of funds. Periodic reporting may be necessary to account for the utilization of the donated funds.
- **Accountability:** The Rotary Club values responsible stewardship of funds. Recipients are expected to manage the donated funds with integrity and in a manner consistent with the principles of the Rotary Club.
- **Follow-Up Report:** The donee promises to provide a follow-up report detailing how the donated funds were used. This report may include photos and a description of the donation's impact.
- **Logo and Photo Usage:** Recipients grant permission to the Rotary Club to use their logo and any photos related to the donation for promotional purposes, including but not limited to newsletters, websites, and social media. The Rotary Club commits to using these materials responsibly and in a manner that aligns with its mission.
- **Communication:** The Rotary Club may request acknowledgment or public recognition for its contribution, as agreed upon between both parties.
- **W-9 Requirement:** A W-9 form is required from the recipient in order to release payment.
- **Contact:** Recipients should contact the Rotary Club through the provided contact information for any questions or concerns related to the donation.

*This disclaimer aims to ensure transparency, and a mutual understanding of the terms associated with the financial support provided by the Rotary Club.*

By signing below, I acknowledge and affirm that my organization duly authorizes me to submit this request. I further confirm my understanding and agreement with the disclaimer on the following page.

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Signature

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Printed Name

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Title

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Date



[305.942.6069](tel:305.942.6069)



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